

## Digitize Your Processes To Improve Project Visibility, Delivery and Reporting



*An award-winning Microsoft Office 365® app, FlowForma® Process Automation empowers construction bodies to move away from paper and digitize processes with speed and agility. The FlowForma Process Automation tool is proven to help construction managers to digitize processes quickly, gain rapid adoption by the workforce, and get an early return on investment from the software.*

*Sitting on the SharePoint® platform, the FlowForma Process Automation tool incorporates forms, workflow, document generation and much more, all in one place. A proven no code, logic only approach enables business users to quickly automate and deploy processes online. Creating a real time user experience across processes such as internal labor requests and targeted risk monitoring allows project managers to oversee tasks with ease.*

*The product integrates directly with your Microsoft SharePoint or Office 365 environment to leverage all the benefits that this powerful collaboration platform provides.*

### Challenges In Construction

Often construction companies can be over dependant on paper, which isn't ideal given the unreliability of paper and the fear of paper going missing. Reliance on paper can cause delays, visibility issues and ultimately result in project overrun costs. With distributed workforces, paper forms may get filled in, but don't move to the next step until a sheet of paper is handed to the next person. Paper processes also make real time project analysis and reporting very difficult.

The idea of process automation is not new but it's the desire to move from 'paper to data' and empower mobile users with better cloud experiences, that is encouraging so many construction bodies to digitize their processes.

### How Can FlowForma Process Automation Help

A proven nocode tool, FlowForma Process Automation is trusted by some of the world's leading construction and engineering firms. Our construction customers choose FlowForma Process Automation because it's no code, versatile enough to be used to digitize any construction process, works seamlessly across desktop and mobile and has had huge onboarding success.

### Sample Use Cases

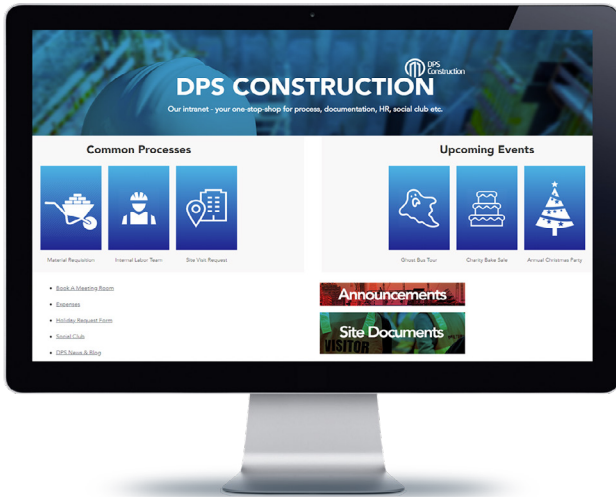
- Permit to dig
- Material requisition
- Internal labor request
- Site visit request
- Risk management
- Joiners and leavers
- Safety equipment request
- New employee referral

### How You'll Benefit From Automated Processes

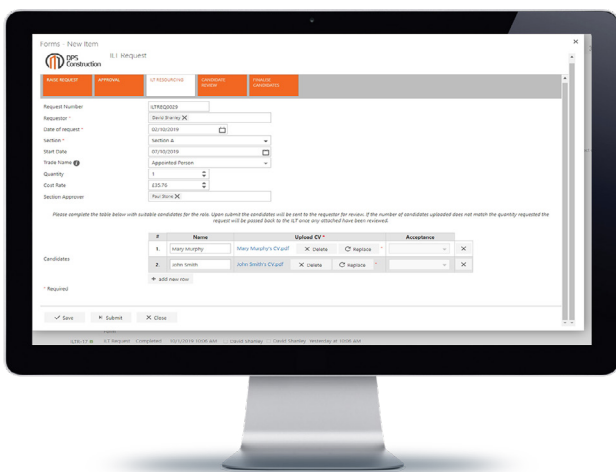
- Digitize processes without any code
- Improve visibility on projects
- Standardize team activities and processes
- Avoid costly delays in allocating tasks
- Gain an accurate view on the status of live projects and report accurately on productivity
- Move processes seamlessly from 'paper to data'
- Highly secure mobile access to forms and processes while on the move
- Full quality control and better governance with audit trails
- Easily identify, evaluate and monitor risk on site
- Gain rapid adoption

Getting more  
from your  SharePoint

The FlowForma Construction offering is a packaged solution containing many common construction process templates, pre-built and ready to go. The homepage on this site contains tiles (buttons) that enable the end-user to quickly launch new processes and view in-progress processes.



**Figure 1:**  
Construction Intranet



**Figure 2:**  
Internal Labor Request

Figure 1 illustrates the concept of the FlowForma Construction Intranet Environment which features a personalized dashboard where you can easily launch new processes.

Figure 2 shows the Internal Labor Request process, which allows project managers to price and allocate labor dependent on a set of administrative rules and procedures. This provides more functionality, improved quality and increased efficiency of a project.

“One of our mantras is about having a single source of truth, I wanted to centralize and standardize data across projects, ensuring consistency. Using FlowForma Process Automation, we can generate PDFs of the forms and push them through to our document control and records management team. It saves a lot of time, instead of having to find paperwork and scan it.”

**James Morgan**  
IT Manager, A14 IDT



### About FlowForma

FlowForma, the leading provider of Business Process Management (BPM) tools for Microsoft Office 365<sup>®</sup> has been revolutionizing the traditional BPM space with an innovative approach to developing award winning process automation tool that empowers users to create and streamline processes smarter and faster, utilizing the familiar SharePoint platform, without the need for code.

FlowForma is a Gold Microsoft Partner, with over 150,000 users across North America, Europe and Asia. The company is headquartered in Dublin with offices in Boston and London and is motivated by its values to innovate, evolve and achieve with employees, customers and partners.

For further information, visit [www.flowforma.com](http://www.flowforma.com)

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